



## Agency Agreement

The purpose of this Agreement is to authorize Argo Business Corp. (Licensed Canadian Customs Broker, Business number export/import account 817688229 RM 0001) to transact the following business with Canada Border Service Agency:

- a) Accounting and payment of duties & taxes in section 32 of the Customs Act at all customs offices in Canada. (Only a licensed customs broker can be authorized to act as an at section 32 of the Customs Act.)
- b) Process entries via CBSA CARM portal
- c) Accessing Business Number import/export account information
- d) Assistance with Canadian Participating Government Agencies (PGA) regulations compliance
- e) Appointing sub-agents (An agent is considered in law to represent the principal in such a way as to be able to affect the principal's legal position. However, the principal remains liable for any transactions completed on its behalf by its agent.)

Any information provided to a Customs Broker from a client side shall be true, accurate and complete. Please be advised that goods cannot be reported before arrival. If goods reported as arrived for Customs processing when they are not arrived, the contravention C274 takes place with penalty basis per instance. Legislation: Customs Act, section 7.1. on behalf of the Principal

**Company name:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Province:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Business Number Export/Import Account :** \_\_\_\_\_

**Phone :** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email :** \_\_\_\_\_ **Contact:** \_\_\_\_\_

The Agreement is valid continuously from the date it is signed. Duly authorized officer of the Principal:

**Name :** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Signature :** \_\_\_\_\_ **Date:** \_\_\_\_\_



## Master Carrier Authority

TO: All Carriers

**ATTN: IMPORTS & CUSTOMS CLEARANCE DEPARTMENTS**

Effective immediately we have appointed ARGO BUSINESS CORP as our Canadian Customs Broker.

Please send all arrival notices and other documents covering shipments for our account directly to **ARGO BUSINESS CORP** by fax **1-888-411-6034** or e-mail: **info@argocustoms.com** in order that they can effect customs clearance at all ports of entry in Canada.

**Company name:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Province:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Phone :** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Authorized officer's name:** \_\_\_\_\_

**Authorized officer's title:** \_\_\_\_\_

**Signature :** \_\_\_\_\_ **Date:** \_\_\_\_\_

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## Letter Of Authorization (GST)

To: Argo Business Corp (Canadian Customs Brokerage)  
5000 Dufferin St, Suite 203, Toronto, ON, Canada M3H 5T5  
Calgary (587) 887-5501 Vancouver (778) 300-4115  
Toronto (647) 832-7433 Montreal (438) 238-4622  
Fax 1-888-411-6034



This will confirm our arrangement with respect to the payment of the taxes levied under the Excise Tax Act (GST) on imported goods which you will clear through the CCRA on our behalf under your account security privileges.

We agree to provide separate payment by cheque for the full amount of the GST owing on these goods. The cheque will be made payable to the Receiver General for Canada and will be available for remittance to the CCRA, by the last business day of the month to which the billing period applies.

This will acknowledge that under this arrangement, failure to provide such payment by the due date of the billing period will result in the assessment of interest on the outstanding amount. We accept full responsibility and liability for the payment of interest assessed in this way.

We further acknowledge that non-payment of any and all amounts may result in the loss of this option for the release of future importations on our behalf, whether prior to the payment of duties and taxes or otherwise, until all debts including interest charges have been paid in full to the CCRA.

In the event that payment is not provided within the required time limits, the CCRA may contact: \_\_\_\_\_ (contact person)

at \_\_\_\_\_ (tel.#) or by fax at \_\_\_\_\_

Our importer/business number is \_\_\_\_\_ and the average monthly GST payable is CAD \$ \_\_\_\_\_ .

Authorized officer:

Name : \_\_\_\_\_ Title: \_\_\_\_\_

Signature : \_\_\_\_\_ Date: \_\_\_\_\_